

IFB 05-09
NOTICE OF
INVITATION FOR BIDS (IFB)
Repair/Replace Exterior Window Caulking and Interior Sills
Learning Resource Center
Richmond, Virginia
Department for the Blind and Vision Impaired
Project Code 702-16370

Sealed bids are invited for the construction of Repair/Replace Exterior Window Caulking and Interior Sills, Learning Resource Center, 397 Azalea Avenue, Richmond Virginia; Virginia Department for the Blind and Vision Impaired.

The project is generally described as the removal and replacement of existing caulking and backing materials at exterior window and expansion joints, installation of repair details at existing exterior windows, and repair of interior drywall and related construction. Remediation of mold-contaminated materials is part of the work, including coordination of work with testing service hired by Owner under a separate contract.

Sealed bids will be received at the Office of Architectural and Engineering Services, Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), Commonwealth of Virginia, 1220 Bank Street, Room 731, Jefferson Building, Seventh Floor, Richmond, Va. 23219. **The deadline for submitting bids is 2 pm, local prevailing time, on November 2, 2005.**

The bids will be opened publicly and read aloud **beginning at 2 pm, local prevailing time, on November 3, 2005**, at the same location.

A Bid Bond is required.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and §11-54A (ii), Code of Virginia. The Owner reserves right to reject any or all bids.

A pre-bid conference will be held at the conference room of the Headquarters Building, Virginia Department for the Blind and Vision Impaired, 397 Azalea Avenue, Richmond Virginia, at **10:00 am, local prevailing time, on Thursday, October 20, 2005**. A tour and inspection of the work at the site will be conducted immediately following the Pre-Bid Conference. Attendance at the Pre-Bid Conference and/or inspection tour is *recommended but shall not be mandatory* for those submitting a bid.

The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount within funds available.

Contractor registration in accordance with Title 54.1, Chapter 11, of the Code of Virginia, is required. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the office of Osteen Phillips Architects, 108 Second Street SW, Charlottesville, VA 22902; Telephone 434-296-3072, fax 434-296-0177.

A deposit of \$50.00 for each set of the Invitation for Bids documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A non-refundable shipping charge of \$15.00 per set is required for all sets requiring shipment.

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

Osteen Phillips Architects, 108 Second Street SW,

Charlottesville, VA 22902
DMHMRSAS, Office of A&E Services, 1220 Bank Street, Room 731,
Jefferson Building, Seventh Floor, Richmond, Va. 23219
Dodge Plan Rooms,
Roanoke, Richmond, and McLean, VA.
Valley Construction News,
Roanoke, and Harrisonburg, VA.
The Plan Room, Inc., Richmond, VA.
Builders Exchange of Richmond, VA.
Norfolk Builders and Contractors Exchange, 210 East 21st Street,
Norfolk, VA,
CMD Plan Room, Richmond, VA.

OWNER: Commonwealth of Virginia
Department of Mental Health, Mental
Retardation, and Substance Abuse Services